

Rules for Manuscript Submission to the Journal of the Japan Society for Technology of Plasticity

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The Japan Society for Technology of Plasticity (JSTP)

This document specifies the rules for manuscript submission to the Journal of the Japan Society for Technology of Plasticity (JSTP) (hereafter, the Journal).

1. Qualification of submission

The first author of all types of papers other than letters must be a regular, student, or honorary member of the JSTP.

Note 1) Co-authors can be nonmembers. However, the first author must be a member of the JSTP.

Note 2) Nonmembers can submit discussions.

2. Responsibility of authors and copyright of manuscripts

2.1 The responsibility for the contents of published articles rests solely with the authors and not with the JSTP.

Note 3) When authors cite figures, tables, and materials in already published articles, they are responsible for obtaining permission from the author or publisher who owns the copyright.

2.2 The copyright of articles published in the Journal belongs to the JSTP. Note that the authors themselves can use materials in their articles previously published in the Journal without the need to obtain permission.

2.3 Articles published in this journal are released as open access under the terms of the Creative Commons license (CC license) "CC BY-NC-ND (Credit must be given to the creator- Only noncommercial uses - No derivatives)". Authors and co-authors must agree to grant the CC license.

3. Contents and types of manuscript

3.1 Manuscripts should include theoretical, experimental, and/or speculative contents on plasticity and plastic working. The language of the manuscripts should be Japanese or English.

3.2 The contents of the submitted manuscripts must be original and have not been published elsewhere nor be under consideration for publication elsewhere.

Note 4) Reports published as rapid reports (e.g., articles in proceedings) and reports published in publications of affiliated organizations can be submitted to the Journal after supplementing the contents.

3.3 Authors must strictly follow the "Ethical Policy Regarding Submission and Review of Papers of the

JSTP" when preparing manuscripts.

3.4 Types of manuscript include (1) regular paper, (2) review paper, (3) short paper, and (4) discussion. Regular and review papers are further categorized as follows.

(a) Those focusing on engineering significance.

(b) Those focusing on practical importance from industrial and technical viewpoints.

(c) Those focusing on novelty and future possibilities.

The five types of manuscript should satisfy the following relevant conditions:

(1) Regular papers: Regular papers are original papers explaining research achievements and should include significant results. Regular papers should satisfy category (a), (b), or (c) above.

(2) Review papers: Review papers should present significant conclusions that cannot be obtained from the research achievements of only individual research groups by comprehensively organizing and summarizing research achievements through the clarification of the progress of research on the basis of the research and survey achievements of the authors as well as of other researchers. Review papers should satisfy category (a) or (b) explained above.

(3) Short papers: This category includes papers that are original research/technical results of the author(s) and that are highly preliminary (including papers presented at the Japan Society for Technology of Plasticity Spring Conference and the Japan Society for Technology of Plasticity Joint Conference with summaries, discussions, references, etc. added).

(4) Discussions: Discussions are questions and answers regarding the contents of articles published previously in the Journal.

Note 5) The target articles of discussions should be articles published in the Journal no more than 6 months previously. In principle, a discussion can be submitted only once per target article.

4. Submission method and format of manuscript

4.1 All the underlined documents can be downloaded from the website of the Journal of the JSTP.

4.2 Manuscripts should be submitted through the web submission system.

4.3 Manuscripts should be prepared in accordance with the

Rules for Manuscript Submission, Rules for Manuscript Preparation. The following two types of manuscript may be selected:

- (1) Manuscripts prepared according to the manuscript sample in the format used at the time of publication. The latest Word version of the manuscript template for manuscript submission should be used to prepare the manuscript, and the layout of the manuscript should be done by the author(s) before publication.
- (2) Free-format manuscripts. The text and figures should be submitted electronically as a Word file, and CAD and other data should be pasted in graphic form. The layout of the manuscript will be done by the Editorial Board of the Journal in accordance with the final manuscript.

4.4 The number of pages of the manuscript (see 4.3) should be within the standard number of printed pages shown in **Table 1** after layout. For regular papers and review papers, the number of pages exceeding the standard number of printed pages is permitted. However, an excess charge (see "6. Publication Fee") will be required.

Table 1 Standard number of printed pages

Type of manuscript	Standard number of printed pages in the Journal
Regular paper	6 ^{note6)}
Review paper	8 ^{note6)}
Short paper	4
Discussion	1/3

5. Submission and review process

- 5.1** Authors should submit documents listed in **Table 2** at the time of submission of their manuscript.
- 5.2** The date of receipt of the manuscript is the date on which the manuscript was submitted through the web submission system.

Table 2 Documents to be submitted upon submission of manuscript

Document	Format
Contact address	Input on the Web
<u>Copyright transfer form</u> ^{Note 7)}	PDF file of scanned form with signature and seal
<u>Checklist</u> ^{Note 7)}	MS WORD or PDF file
<u>Declaration of the contents of manuscript</u> ^{Note 7)}	MS WORD or PDF file
<u>Manuscript</u> ^{Note 8)}	MS WORD file
Japanese Abstract (applicable only for Japanese manuscripts)	Input on the Web
Materials used in review process ^{Note 9)}	PDF/Zip file, etc.

Note 6) Download the document from the Japanese website of

the Journal of the JSTP.

Note 7) Prepare in accordance with 4.3 and 4.4.

Note 8) For the submission of the second or later manuscript of successive manuscripts, the previous manuscripts must be attached. Also attach materials considered to be required in the review process, such as the details of the derivation of equations.

5.3 The acceptance/rejection of the manuscript is determined by the Editorial Committee of the Journal of the Japan Society for Technology of Plasticity (hereafter, the Editorial Committee) on the basis of the results of review. The corresponding author of a rejected manuscript will be informed of the rejection as well as the reason.

5.4 The Editorial Committee may request the corresponding author to confirm the contents of the manuscript, revise, shorten or add sentences, and submit related materials.

5.5 The corresponding author should submit the revised manuscript with the red-colored text revised in accordance with all the requests from the Editorial Committee, along with a letter of response. For unresponded requests, authors should state the reasons behind the lack of action in the letter of response.

5.6 The Editorial Committee may request authors to change the type of manuscript and to accordingly change the contents of the manuscript. Manuscripts that are resubmitted more than two months after the return of review comments are treated as new submissions.

5.7 In principle, the contents of the manuscript should not be changed except when the Editorial Committee requests the change or approves a request from the author to change the contents.

5.8 The author should submit the manuscript to the Editorial Committee in accordance with the instructions in Appendix 1 of the Rules for Manuscript Preparation (in Japanese) upon request from the Editorial Committee. Should the Editorial Committee find any violation of 5.7 in the manuscript after acceptance, the manuscript may be rejected.

5.9 Figure 1 in the Appendix of the Rules for Manuscript Preparation (in Japanese) shows the flowchart from the submission of articles to their publication.

5.10 The printed version should be in black and white (grayscale). If the authors wish, the electronic version (Web (J-STAGE) published version) may have all pages in color. However, the figures and tables should be designed so that they can be recognized even in

grayscale.

Supplement 1) For color printing, authors should indicate the page numbers on which color printing is required to the Editorial Committee upon manuscript submission. The authors must bear an additional charge for color printing (JPY 80000 excluding tax per color page). This additional charge will be billed with the paper charge explained later.

6. Paper charge (including tax)

6.1 Authors must bear a paper charge of JPY 66000 for regular and review papers with the number of pages within the standard number of printed pages. For short papers, authors must bear a paper charge of JPY 27500. Authors will be charged a mandatory excess-page charge of JPY 11000 per page for every page beyond the standard number of printed pages. For free-format manuscripts, an additional JPY 1980/printed page will be charged as a layout editing fee.

6.2 For discussion, authors need not bear any charge.

6.3 As a special benefit for the winners of the Best Paper Presentation Award at a conference (the Japan Society for Technology of Plasticity Spring Conference and the Japan Society for Technology of Plasticity Joint Conference), the publication fee for regular papers and short papers submitted within six months of the conference will be reduced to half the original price. However, for free-format manuscripts, an additional charge of JPY 1980 per printed page will be added as a layout editing fee.

7. Reprints

To order reprints, authors should submit a reprint order form in accordance with the “Instruction on the Order of Reprints of Articles” (in Japanese).

8. Errata and correction

8.1 When errors are found in the published articles, errata will be published when (1) there is a request from the authors and (2) the Editorial Committee approves this request.

8.2 Authors should request the publication of errata within one month of the publication of the relevant article.

9. Publication of papers

Papers will be published in the Journal of the JSTP and will also be made publicly available on J-STAGE. All papers will be published on J-STAGE in open access.

10. Submission of articles published in Materials Transactions (MT) to the Journal

10.1 For articles published in MT, for which the JSTP has the copyright, authors can submit manuscripts of Japanese translations to the Journal within 2 years of publication in MT in accordance with the Rules for Manuscript Submission.

10.2 The Editorial Committee follows the same review process for these translated manuscripts. Note that the reviewers, in principle, are the same as those who reviewed the articles published in MT. The reviewers mainly review the manuscripts with a focus on whether the contents are properly translated from English to Japanese.

10.3 The authors should submit the original article published in MT as reference material upon the submission of the translated manuscript (refer to **Table 2**).

11. Reproduction of articles published in Materials Transactions (MT)

Papers published in the Journal of the JSTP may be submitted to MT for English translation within two years after publication. However, short papers cannot be submitted to MT in translation. For details, please refer to the MT submission rules.

12. Recommendation to Journal of Materials Processing Technology

12.1 A Japanese-language paper that has been published in the Journal of the JSTP within the last two years may be submitted to the Journal of Materials Processing Technology. In this case, the Editorial Board of the Journal will issue a letter of recommendation.

12.2 The authors are responsible for the preparation of the English manuscript and for making additions to the English manuscript as necessary. The data presented in the original Japanese paper and the arguments and interpretations throughout the paper must be faithfully reflected in the English manuscript. Following the recommendation of the Editorial Board of the Journal of the JSTP, the final acceptance or rejection of the manuscript will be determined on the basis of the results of peer review in the Journal of Materials Processing Technology.

12.3 Please refer to the following notes when preparing and submitting manuscripts to the Journal of Materials Processing Technology.

✓ The content of the manuscript should be the same as

that of the paper published in the Journal of the JSTP.

- ✓ Authors should try to write a clear and understandable English text without being restricted by the order of the Japanese text in the Journal of the JSTP.
- ✓ All English text (including English text and captions in figures and tables) should be proofread by a third party who is a native speaker of English and has knowledge of science and engineering.
- ✓ The manuscript must conform to the rules and regulations of the Journal of Materials Processing Technology.

13. Penal provisions

When fraud is found, the authors will be subject to punishment dependent on the type and extent of fraud. When (1) the authors do not follow the Rules for Manuscript Submission and the Rules for Manuscript Preparation, (2) when the authors do not revise manuscripts accordingly upon request, or (3) when the authors repeatedly cause inconvenience to the affairs of the Editorial Committee and the secretariat, resulting in adverse effect to the JSTP, the review of the manuscript of such authors will be stopped or the JSTP will refuse submission from these authors for a certain period. The Editorial Committee will inform these authors of this fact. The punishment will take effect upon serving the notice.